

# Husborne Crawley Lower School

## Parents Teachers & Friends Association

School Lane

Husborne Crawley

Bedfordshire

MK43 0UZ

Registered charity number 1058487



# PTFA

## PTFA Meeting 15<sup>th</sup> September 2pm

### Attendees:

**Laura Fawcett, Sue Isaacs, Sharon Barrett, Anna Bland, Vicky Salmasi, Pamela Burns, Helen Mulberry, Barbara Taylor, Aleksandra Macic, Julie Bill, Sadie Farmer, Alison Bass, Michelle Burlinson, Tara Wright, Nicky O'Malley, Emma van Oorschot**

### Agenda

We're holding our AGM early to call for more members and to ensure continuity for next academic year.

### Nominations

- Sue Isaacs proposes Laura Fawcett to continue as Chair – seconded by Anna
- Laura Fawcett proposes Anna Bland to continue as Vice-Chair – seconded by Sue
- Laura proposes Vicky to continue as Treasurer to be assisted by Sharon - seconded by Sue.
- Laura proposes Nicky O'Malley as Secretary. Sue seconded.
- Sue proposes Helen to continue to manage newsletters, flyers etc. Laura seconds.

Volunteers to shadow roles this year with a view to taking over next year

- Nicky O'Malley offers to become part of core team next year.
- Michelle offers to become Treasurer
- Aleksandra offers to help with Friday Cake sales in the future.
- Extra hands available – Pamela
- **Note to be added to next newsletter asking for additional 'Extra Hands' for ad-hoc help.**

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### Finances to be raised

Money is needed to resource the new learning loft with an interactive whiteboard, display boards for the stairs, paint for the stairs etc. We anticipate that we will need to raise £1300/term to fund that as well as the existing annual costs (including panto).

### Ideas for raising extra funds?

Sponsored run in aid of HCLS – Reindeer run in November? **Pam / Vicky to organise.**

Attempt to set a Guinness World Record?

Promote the use of [www.Easyfundraising.com](http://www.Easyfundraising.com) to raise funds for the school. **Emma will assist with set-up of the service. Note to be added into next Newsletter to promote usage.**

Bags2School – Alison to organise this.

Calendars – Kerry to organise. **Parents to think of theme ideas? Add to next newsletter**

Quiz night – charge per family.

Auction of promises – window cleaning, cake making, dog walking

Ideas from Sarah Vassie by text:

Bingo night (Alison and Sharon keen to organise)

Treasure Hunt Walk with soup and bread

Swish with a twist – Fashion show

Collect your spare change / foreign currency in a jar – prize for most collected.

Ideas from Gaby Pinder by text:

Car boot sale in car park – ask Angie to use field?

Try popcorn on Fridays? Better profit margin than cakes. **Aleksandra to organise.**

Friday cake/popcorn sales - cartons of drinks as well. **Sharon to organise.**

Christmas card – kids design. **Helen to verify dates and organise.**

Fund raising tracker to be displayed for parents to see progress.

Chocolate evening – making truffles, decorating cakes. **Pamela to organise.**

Christmas wreaths. **Sadie will enquire with florist she knows. Anna / Sharon will speak to Frosts and smaller florists in Cranfield and Woburn Sands.**

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Children to make Christmas decorations in craft lessons to sell at fair using donated fabric. Sue suggested that Mrs O may like to help. **Julie B to organise. Note home to parents requesting fabric.**

Encouraging Entrepreneurs – each class given £20 from the PTFA and the challenge is to see how much profit can be created.

Christmas cakes to be raffled. **Sadie to bake one. Aleksandra to bake one.**

**Note to parents asking for them to begin to put aside potential gifts for the 'secret room' at the Christmas fair.**

## **Working harder to advertise all events**

Use facebook groups within Woburn Sands/Aspley Guise/Husborne Crawley, Ridgmont, Ampthill

Church magazine advert

Flyers to distribute by hand to homes - free distribution favoured.

## **Finances**

Vicky reported that we have now paid for Panto tickets for 2014 although £250 for the coach is yet to be paid. Bank balance stands at £2k. We are projected to raise £4k - £4.5k per year. Vicky has said that Sue can spend £2k by Christmas and can have £1k straight away to begin to resource the learning loft. Sue was very grateful and thanked the PTFA for making that possible through their hard work.

## **Next Meeting**

Monday 13<sup>th</sup> October 2.15pm in Learning Loft - we'd love to see as many parents as possible attending. All very welcome.