



HCLS PTFA Meeting

11/10/2016 @ 09:00am-10:30am
HCLS Learning Loft

Attending: Delphine, Maxine, Amy, Annelie, Mrs Isaacs

Apologies: Monique, Nicky, Barbara, Kerry,

Copy: Mrs Bland

Film club:

We need earlier communication to parents for next time and the film club needs to run to 5:30pm. All after school clubs will be cancelled for the next one which takes place on Friday 10th February

Actions:

Cancel Kids Zone for Friday 10th February:

Poster and newsletter:

Slips:

Who:

Mrs Isaacs

Annelie

Annelie

School disco :

Friday 4th November 5:30 – 7:00pm in the Reading Room

Ask Becky and Charlie if they will entertain the children for £20 each (1.5 hours)

Cost per child: £5.00 (pizza, drink, crisps, fruit, glow stick)

Decorations required for the school disco

Parents to accompany the reception children (younger siblings also welcome for ticket price)

Actions:

Entertainers (ask Becky and Charlie)

Disco (ask Mr Carrington)

Poster and Newsletter:

Decorations for school disco

Investigate glow sticks (The Book people)

Attending slips for disco etc + allergies + contact number + signature

Who:

Mrs Isaacs

Nicky (Update: Mr Carrington says yes!)

Annelie (Update: Completed)

All + newsletter (Update: Requested)

Annelie

Annelie (Update – completed)

Coffee for parents:

Assembly days – coffee can be held in top room. Trial on 21st October (Achievement assembly)

Actions:

Investigate thermos flasks

Visit Emmaus - 2nd hand coffee machines

Coffee poster

Who

Amy (Update: Using coffee urn for 1st trial)

Mrs Isaacs

Annelie (Update: Completed)



📅 Christmas Bazaar:

Neville Funeral in Woburn Sands have donated 6 bottles of wines for bazaar. They are considering sponsorship of a screen. We need donations for raffle prizes and “The Secret Room”.

Parents donate a gift for a mum or dad. The children go into the Secret room and wrap/label a present to give to a parent. Parents to donate gifts suitable for mum and dad

Actions:

Who

We need to request more donations from businesses

Parents

Parents to donate gifts for “The Secret Room”

Parents

Send the list to Annelie of people that have been asked already

Mrs Bland (Update: Completed)

📅 Pizzas for events:

Costco pizzas @ £7.99 for the events rather than Domino’s

Actions:

Who

Investigate how many pizzas are needed

Amy

📅 PTFA recruitment

Actions:

Who

Minutes and newsletter to be sent to all parents

Annelie

Come along to our meetings!

📅 Next PTFA meeting:

Friday 21st October at 10am after Achievement assembly